

**San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)
FINAL DRAFT 2025 Work Plan**

Mission Statement: *The Bicycle and Pedestrian Advisory Committee advises the Board of Supervisors on funding, projects, programs, and policies related to improving and increasing bicycling and walking transportation.*

Committee Meetings: Meetings of the BPAC are held regularly on the third Thursday of the even numbered months. The 2025 schedule is as follows: February 20, April 17, June 19*, August 21, October 16, and December 18.

*Date falls on a County holiday (Juneteenth) and will need to be rescheduled

Information in the first three columns below pertain to the 2024 Work Plan, which can serve as a basis for discussion on updates with the 2024 Work Plan. The fourth column reports on activity status from 2024. Suggested changes in red italics.

Topics (in no particular order)	Projects	Actions/Responsibilities	Status (December 2024)
SMCBPAC Roles, Responsibilities & Protocol	<ul style="list-style-type: none"> • Annual training/refresh on BPAC process, roles and responsibilities • Creation of Standing Rules/Bylaws 	<ul style="list-style-type: none"> • BPAC members to develop and approve a set of standing rules/bylaws (goal to complete during first half of the calendar year) to serve as a guide for all BPAC business matters and meeting protocol in coordination with Department of Public Works staff 	<ul style="list-style-type: none"> • Received a presentation from County attorney on SMCBPAC process, roles and responsibilities. SMCBPAC members asked questions and sought clarifications (December 2024)
Community Engagement and Education	<ul style="list-style-type: none"> • Encouragement and Education Activities • Safe Routes to School Program • BPAC member neighborhood responsibilities • Keep updated on bicycle and pedestrian safety issues • Coordination between SMC BPAC, the C/CAG BPAC and other local BPACs 	<ul style="list-style-type: none"> • Receive input from the public during BPAC meetings related to bicycle and pedestrian transportation, recreation, and education issues • Receive information and provide input on Safe Routes to School activities • Individual BPAC members inform the BPAC about their neighborhood/community concerns and issues, which can include reporting out on relevant activity from other BPAC's within the County • Support ongoing engagement efforts with entities, such as the Sheriff's Office, about shared goals and priorities for bicycle safety 	<ul style="list-style-type: none"> • Report out and follow up discussion by BPAC members on research regarding law enforcement policy regarding motorist/bicyclist conflicts (February and April 2024) • Received a presentation on the Countywide Safe Routes to School Program. SMCBPAC members asked questions and provided feedback (April 2024)

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		<ul style="list-style-type: none"> Consider alternatives to obtain quality bike/ped data for use by law enforcement (e.g. near miss info & 3-foot violations) and for planning future bicycle and pedestrian projects 	
Implementation of the Unincorporated San Mateo County Active Transportation Plan	<ul style="list-style-type: none"> Updates on efforts to implement Active Transportation Plan (ATP) projects, not limited to: <ul style="list-style-type: none"> - Safe Routes to School Improvements <i>projects</i> - Dumbarton Corridor Study - Crystal Springs Trail Gap Lower Skyline to Canada Road - North Fair Oaks Community Connections Project - Coleman and Ringwood Avenues Transportation Potential Improvements - Alpine Road Corridor Study improvements - Hillside Boulevard Complete Street Corridors Project - Pescadero Creek Road Rural Safety Planning and Demonstration Project 	<ul style="list-style-type: none"> Provide feedback on proposed ATP projects/programs in that are brought forth for implementation Monitor status of ongoing projects Provide letters of support for proposed grant applications Review County’s annual road resurfacing program for bikeway implementation opportunities Receive and comment on best practice bicycle and pedestrian programs 	<ul style="list-style-type: none"> Received a presentation on the North Fair Oaks Bicycle and Pedestrian Railroad Crossing and Community Connections Study. SMCBPAC members asked questions, provided feedback, and a letter of support for a grant to implement active transportation improvements associated with it (February 2024) Received 2 presentations on the Department of Public Works Pavement Preservation Program and other road project updates. SMCBPAC members asked questions and provided feedback (February and October 2024) Received presentations on the Hillside Boulevard Complete Street Corridors Project and the Alpine Road Corridor Improvement Project. The SMCBPAC asked questions, provided feedback and letters of support for respective grant applications for these projects (August 2024) Received a presentation on the Santa Cruz/ Alameda de las Pulgas Complete Streets Project Design Modifications. SMCBPAC members asked questions and provided feedback (August 2024)

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			<ul style="list-style-type: none"> Received a presentation on the Coleman and Ringwood Avenues Transportation Study. The SMCBPAC asked questions, provided feedback and a letter of support for improving Coleman Avenue, specifically a one-way pilot program (September and October 2024)
Other County Plans and External Agency Plans, Programs, and Projects of County interest	<ul style="list-style-type: none"> Information sharing on best practices on programs & policies such as: Complete Streets, Traffic Calming, Social Equity, Slow/Closed Streets, Quick Build/Rapid Implementation Projects, Vision Zero Updates on state/regional & countywide policy/program Initiatives Caltrans bicycle and pedestrian planning efforts Coordination on multijurisdictional projects (e.g. Bay to Sea Trail) Explore the Silicon Valley Bike Coalition (SVBC) El Camino Real (ECR) 2030 Campaign Explore the US 101 Express Lanes Project Atherton El Camino Real Complete Streets Corridor Study SamTrans Grand Blvd Initiative 	<ul style="list-style-type: none"> Receive information pertaining to best practices pertaining to bicycling and walking Review and provide input on external agency plans, projects, and other initiatives Provide recommendations to other County, or external entities through the Board liaison, for projects/programs in San Mateo County on planning efforts related to bicycling and walking (e.g., improving bicycling access in County Parks) 	<ul style="list-style-type: none"> Received a presentation on the Bay to Sea Trail Feasibility Study. SMC BPAC members asked questions and provided feedback. (April 2024) Received a presentation on the Silicon Valley Bicycle Coalition El Camino Real 2030 Campaign. SMC BPAC members asked questions and provided feedback. (April 2024) Received a presentation on the Town of Atherton’s El Camino Real Complete Streets Study. SMC BPAC members asked questions and provided feedback. (August 2024) Received a presentation on Get There Together: Transportation Demand Management Plan for Half Moon Bay and the Unincorporated Midcoast. SMC BPAC members asked questions and provided feedback. (October 2024) Received a presentation on the Draft Caltrans Bike Plan Update. SMC BPAC members asked questions and provided feedback. (December 2024)

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	<ul style="list-style-type: none"> • POST Pescadero to the Sea Trail 		
Bicycle/ Pedestrian Project/ Program Funding Sources and Grant Application Updates	<ul style="list-style-type: none"> • Information on funding sources for pedestrian and bicycle projects and programs from federal, state, and regional, countywide, and other sources 	<ul style="list-style-type: none"> • Receive information on bicycle and pedestrian projects and programs from a variety of sources and periodic summaries on the status of County bicycle and pedestrian grant applications • Advocate for funding 	<ul style="list-style-type: none"> • Received a presentation from the SMCTA on the joint Pedestrian and Bicycle/Alternative Congestion Relief (ACR) - Transportation Demand Management (TDM) Call for Projects. SMCBPAC members asked questions and provided feedback (August 2024) • BPAC nominated two of its members to serve on the SMCTA joint Pedestrian and Bicycle/ACR TDM Call for Projects evaluation panel (August 2024) • Received a presentation from the San Mateo County Transportation Authority (SMCTA) providing an overview of bicycle and pedestrian funding programs available in San Mateo County (October 2024). SMCBPAC members asked questions and provided feedback