



**REGULAR MEETING of the
San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)
Thursday, December 19, 2024
7:00 P.M.**

455 County Center, Conference Room 101
Redwood City, CA 94063

***** HYBRID MEETING – IN-PERSON AND BY VIDEOCONFERENCE *****

This meeting of the SMCBPAC will be held in Room 101 at 455 County Center, Redwood City, CA 94063. Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person at Room 101 at 455 County Center, Redwood City, CA 94063. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda.

Public Participation:

The December 19, 2024, SMCBPAC meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/98215054624>. The meeting ID is: 982 1505 4624. The December 19, 2024, SMCBPAC meeting may also be accessed via telephone by dialing (669) 900-6833. Enter the meeting ID: 982 1505 4624, then press #. Members of the public can also attend this meeting physically in Room 101 at 455 County Center, Redwood City, CA 94063.

*Written public comments may be emailed to vcastro1@smcgov.org and such written comments should indicate the specific agenda item on which you are commenting.

*Spoken public comments will be accepted during the meeting in person or remotely through Zoom at the option of the speaker. Public comments via Zoom will be taken first, followed by speakers in person.

***Please see instructions for written and spoken public comments at the end of this agenda.**

ADA Requests

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact Vanessa Castro, Sustainability Specialist – Active Transportation, as early as possible but no later than 24 hours before the meeting at vcastro1@smcgov.org. Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment

- 1. WELCOME**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**

This item is reserved for persons wishing to address the Committee on any SMCBPAC-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Staff Report on the Regular Meeting Agenda; or 3) Committee Members' Reports on the Regular Meeting Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

- 4. ACTION TO SET AGENDA**

This item is to set the final regular agenda.

REGULAR AGENDA

- 5. Review and Approve October 17, 2024 Special Meeting Minutes (Action)**
- 6. BPAC Member Announcements and Discussion (Information)**
- 7. Presentation on the Draft Caltrans District 4 Bike Plan Update (Information)**
- 8. Presentation on BPAC Process, Roles and Responsibilities (Information)**
- 9. Draft BPAC 2025 Work Plan (Information)**
- 10. 2025 Neighborhood Responsibilities (Information)**
- 11. Election of Committee Chair and Vice-Chair for Calendar Year 2025 (Action)**
- 12. County Updates (Information)**
- 13. Adjournment**

***Instructions for Public Comment During Hybrid Meetings**

During hybrid meetings of the SMCBPAC, members of the public may address the Members of the SMCBPAC as follows:

***Written Comments:**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to vcastro1@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 24 hours in advance of the meeting, it will be provided to the Members of the SMCBPAC and made publicly available on the agenda website under the specific item to which your comment pertains. If emailed comments are received less than 24 hours before the meeting, the SMCBPAC staff will make every effort to either (i) provide such emailed comments to the SMCBPAC and make such emails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such emailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

***Spoken Comments**

In-person Participation:

1. If you wish to speak to the SMCBPAC please fill out a speaker's slip. If you have anything that you wish to distribute to the SMCBPAC and included in the official record, please hand it to SMCBPAC staff who will distribute the information to the SMCBPAC members.

Via Teleconference (Zoom):

1. The December 19, 2024, SMCBPAC meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/98215054624>. The meeting ID is: 982 1505 4624. The December 19 SMCBPAC meeting may also be accessed via telephone by dialing (669) 900-6833. Enter the meeting ID: 982 1505 4624, then press #. Members of the public can also attend this meeting physically in Room 101 at 455 County Center, Redwood City, CA 94063.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the SMCBPAC Chair or SMCBPAC staff calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.

***Additional Information:**

For any questions or concerns regarding Zoom, including troubleshooting, privacy, or security settings, please contact Zoom directly.

Public records that relate to any item on the open session agenda for a regular SMCBPAC meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the SMCBPAC.



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1. WELCOME

Chair Salinger called the meeting to order at 7:01 PM.

2. ROLL CALL

Present:

Cristina Aquino
Michael Barnes
Susan Doherty
John Langbein
Mark Lee
Elaine Salinger

Absent:

Fred Zyda

County Staff: Joel Slavitt, Vanessa Castro, Carter Choi, Krzysztof Lisaj, Chanda Singh, Paul Sheng, Kevin Pankhurst

3. PUBLIC COMMENT

No member of the public provided comment.

4. ACTION TO SET AGENDA

*Motion: Member Barnes moved to approve/Chair Salinger seconded.
The motion carried 5-0.*

REGULAR AGENDA

5. Review and Approve September 17, 2024 Special Meeting Minutes (Action)

*Motion: Member Barnes moved to approve/Chair Salinger seconded. The motion carried 4-0-1,
with Vice Chair Langbein abstaining.*

6. BPAC Member Announcements and Discussion (Information)

Chair Salinger shared that she met with Senator Josh Becker's environmental legislative aide to discuss the Crystal Springs Trail gap. Vice Chair Langbein shared that he attended a public meeting for the Alpine Road project. He noted that the two conceptual plans presented at the meeting included an alternative with a signalized intersection and an alternative with roundabouts and a Class IV bicycle path. Vice Chair Langbein shared that most experienced cyclists would not be inclined to use a Class IV path, particularly near the I-280 interchange. He also shared that he would like to see the design concepts reconsidered. Member Doherty provided her thoughts that if funding is available to provide a Class IV bikeway to accommodate cyclists of all ages and abilities, that would be ideal, and the project should include several options for bicyclists. Alternate Member Lee agreed with Vice Chair Langbein that the existing configuration feels safe, and he mentioned that he would also like to see other design concepts be considered. Chair Salinger added that solitary cyclists are more vulnerable than group cyclists. Deputy Director of Engineering and Resource Protection with the Department of Public Works, Mr. Krzysztof Lisaj, noted that the Department of Public Works was actively seeking comments on the project, and shared that the public can provide input on the project website. Member Barnes shared that he and Member Doherty participated in San Mateo County Transportation Authority Cycle 7 Pedestrian and Bicycle Grant Program evaluation committee.

7. Get There Together: Transportation Demand Management Plan for Half Moon Bay and the Unincorporated Midcoast (Information)

Ms. Chanda Singh, Senior Planner with the County Department of Planning and Building, presented the draft Get There Together: Transportation Demand Management (TDM) Plan and sought input from the BPAC.

Chair Salinger commented that a greater level of safety is needed on State Route 1 on the Coastsides. She asked why the TDM Plan did not provide recommendations for bike lanes. Ms. Singh responded that other local plans have bike trail recommendations for the area and that the TDM Plan did not make any new infrastructure recommendations. She shared that the focus of this plan was to improve City/County collaboration and provide TDM programmatic strategies.

Member Barnes asked if there was a TDM strategy specifically for farms and providing transportation options for their employees, such as a shuttle, and suggested working with local agricultural committees or groups. Ms. Singh replied that one of the recommendations was to better understand the transportation needs of agriculture workers, and there could be future opportunities to explore this in greater detail, and noted that the County has a Farmworker Advisory Commission. Chair Salinger asked if the Plan surveyed farmworkers about their transportation choices. Ms. Singh responded that through engagement efforts, they heard that most people drive to work if they have access to a car. She also shared that most farmworkers do not carpool, take transit or cycle, and that could be attributed to confusion about available resources, cultural and language barriers, or other challenges. Ms. Singh shared that some employers provide shuttle services to accommodate seasonal workers. Chair Salinger asked if

there was an attempt to encourage more carpooling. Ms. Singh responded that it was explored and that some employers are already doing it but there are opportunities to increase it.

8. Active 101: U.S. 101 San Mateo County Crossings Improvement Implementation Plan (Information)

Patrick Gilster, Director of Planning and Fund Management, and Charlsie Chang, Government and Community Affairs Officer, with the San Mateo County Transportation Authority (SMCTA), provided a presentation on the SMCTA's effort to enhance safety, mobility and access for all users along the U.S. 101 corridor.

Chair Salinger shared that the U.S. 101 corridor presented major barriers for cyclists, especially after it was widened. Her ideal solution would be to provide protected bike lanes crossing U.S. 101, particularly at Holly Street in San Carlos and Hillsdale Boulevard in San Mateo. Vice Chair Langbein shared that work on these two bicycle/pedestrian crossings were halted due to increased costs and that more funding was needed for active transportation projects. Member Doherty asked about funding availability to support planning efforts. Mr. Gilster responded that the SMCTA received a \$400,000 Caltrans Sustainable Transportation Planning grant for this effort. Member Doherty also shared that signage on Caltrans road right-of-way that prohibits cyclists provides the impression that cyclists don't belong. Member Barnes shared that U.S. 101 acts as a barrier to Sierra Point in Brisbane, and most people drive there to access the Bay Trail because they do not feel safe otherwise. He elaborated that the provision of better bicycle and pedestrian infrastructure connecting Brisbane to this trail could improve safety. Alternate Member Lee shared that he would like to see improved bicycle and pedestrian access on Hillsdale Boulevard, which is uncomfortable for pedestrians and cyclists. Mr. Gilster responded that a separate bicycle and pedestrian crossing of U.S. 101 on Hillsdale Boulevard would be costly but could be revisited for future project opportunities. Vice Chair Langbein stated that more funding is needed for active transportation, and Member Doherty further elaborated that freeways act as barriers within communities.

Member of the public, Mr. Ross Silverstein, shared that he visited the Active 101 project website during the presentation. Mr. Silverstein shared his concern that votes would be distributed across similar projects and encouraged the SMCTA to consider consolidating these projects in the voting categories.

9. Grants 101: Overview of Bicycle and Pedestrian Funding Programs for public agencies in San Mateo County (Information)

Patrick Gilster, Director of Planning and Fund Management, and Charlsie Chang, Government and Community Affairs Officer, with the SMCTA provided an overview of bicycle and pedestrian funding programs available to the County of San Mateo.

Member Barnes asked a clarifying question about the location of the Fashion Island Mobility Hub. Chair Salinger shared that voters should have had input on the percentage of funding allocated for the different Measure W transportation programs, and that she would have liked

to see more funding for active transportation. Member Doherty asked how the funding allocations were determined. Mr. Gilster responded that the SMCTA Board and the County Board of Supervisors determined the allocations, but there were advocacy efforts for active transportation funding during that time. Vice Chair Langbein added that in 1990 he participated as a member of the C/CAG TDA Article 3 review committee, and encouraged anyone interested in reviewing proposals to visit the proposed project locations to gain a better sense of the on-site conditions.

10. Department of Public Works Pavement Preservation Program/Other Road Updates (Information)

Carter Choi, Principal Civil Engineer w/ the County Department of Public Works, shared an update on the Pavement Preservation Program and other relevant road updates.

Vice Chair Langbein shared that pedestrian crossing signs were needed for a proposed trail crossing on each side of the Cañada Road. Chair Salinger shared concerns about cars backing out of the parking lot adjacent to Lower Skyline Boulevard and that reverse angle parking should be provided. Vice Chair Langbein added that the parking lot might be used by the PG&E substation, and in the summer most of the cars parked there belong to PG&E employees. Vice Chair Langbein suggested that a mix of restricted night parking and no parking signs need to be rectified, ensuring consistent full-time no-parking signs. Lastly, he added that the State Route 92 bike route signage is misleading and could lead cyclists onto the freeway. Chair Salinger asked why there is no plan to include a bike lane on the 8th and 16th Avenues Reconstruction Project. Mr. Choi responded that these were low volume, narrow, residential streets. Alternate Member Lee asked about the roadway surface on Stage Road shown in the presentation. Mr. Choi responded that it is compact gravel with oil. Mr. Lisaj added that this surface treatment is typically used for low-volume, rural roads. Member Doherty shared her appreciation for the work on Cañada Road, and would further appreciate a Class IV bikeway. Vice Chair Langbein stated that closing Cañada Road to vehicular traffic more frequently should be considered.

Member of the public, Mr. Ron Snow, commented on the Santa Cruz Alameda de las Pulgas Project, and shared that the intersection design does not provide enough time for last-minute turns, and that crossing distances are too long. Mr. Lisaj responded that barriers were installed to discourage last-minute turns.

11. Draft BPAC Letter Regarding the Final Report on the Coleman and Ringwood Avenues Transportation Study (Action)

Chair Salinger introduced the item and led a discussion on a draft letter in support of the Coleman and Ringwood Avenues Transportation Study.

Member Barnes stated that he drafted a different letter, and shared his concern that the draft letter did not adequately reflect all the input received throughout the two-year Study. Vice Chair Langbein stated that he was surprised by the shift in support for the one-way pilot option. He noted that although there was support for a one-way conversion on Coleman

Avenue, people could still be concerned about traffic impacts on other neighborhood streets. Vice Chair Langbein noted that it would be beneficial to try something to improve conditions on Coleman Avenue. Chair Salinger added that closing traffic to anyone who doesn't live in the neighborhood would have greater traffic diversion impacts as opposed to the one-way pilot concept. She noted that the one-way pilot concept would still facilitate school travel, and evening traffic tends to be more dissipated. She noted that there was no perfect solution, and that after nearly 30 years of studies and previous efforts, there should be a decisive plan to present to the Board of Supervisors.

Member of the public, Mr. Ken Buzzoto, shared his concern that converting Coleman Avenue to a one-way street would encourage speeding, but installing stop signs could help. He also noted concerns about e-bikes. Mr. Silverstein shared that safety should be prioritized on Coleman Avenue. He also noted that there was general community consensus for the one-way pilot option, and only that pilot concept provided dedicated space for bicycles and pedestrians. Vice Chair Langbein shared concerns about the impact the one-way pilot might have on the City of Menlo Park section of Coleman Avenue. Member of the public, Mr. Kevin Rennie, shared his support for the one-way pilot on Coleman Avenue. He also noted that he would also like to see bicycle and pedestrian improvements on Ringwood Avenue. Member of the public, Ms. Katie Behroozi, shared her support for the one-way pilot. She noted that separated facilities for bicycles and pedestrians was the top priority identified through the Study process, and added that a short term, temporary pilot would be a great way to test options prior to pursuing more long-term solutions. She also urged the County to be proactive in making Coleman Avenue safer. Member of the public, Ms. Sarah K., shared her support for the one-way pilot. Member of the public, Ms. Meredith Bailey, thanked the BPAC members who visited Coleman Avenue and expressed her support for the one-way pilot, as it would increase safety for all roadway users.

Member of the public, Ms. Mary Sapountzis, expressed concern that there was no staff recommendation presented at the previous meeting BPAC, and it was unclear why the BPAC would decide to make a recommendation to the Board. Ms. Sapountzis stated that more evaluation should be provided prior to pursuing a pilot project. Chair Salinger noted that the draft letter was proposed in response to the concerns expressed over two decades and the need for greater separation for pedestrians and cyclists on Coleman Avenue.

Deputy County Attorney, Mr. Paul Sheng, provided feedback on the letter. Vice Chair Langbein proposed the BPAC revise Member Barnes' alternate letter to include a statement of support for the one-way pilot concept with revised language to address feedback from Mr. Sheng.

Motion: Member Doherty moved to approve the letter as amended/Vice Chair Langbein seconded. The motion carried 5-0.

12. County Updates (Information)

Mr. Joel Slavit shared that the Caltrans District 4 Bike Plan Update draft prioritization methodology, location-based needs and best practices information was out for public review with comments due back to Caltrans by October 31, 2024.

13. Adjournment

Motion to adjourn: Member Doherty moved to approve/Chair Salinger seconded. The motion carried 5-0. The meeting adjourned at 9:55 PM.