



**SPECIAL MEETING of the
San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)
Tuesday, September 17, 2024
7:00 P.M.**

455 County Center, Conference Room 101
Redwood City, CA 94063

***** HYBRID MEETING – IN-PERSON AND BY VIDEOCONFERENCE *****

This meeting of the SMCBPAC will be held in Room 101 at 455 County Center, Redwood City, CA 94063. Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person at Room 101 at 455 County Center, Redwood City, CA 94063. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda.

Public Participation:

The September 17, 2024, SMCBPAC meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/81544517721>. The meeting ID is: 815 4451 7721. The September 17, 2024, SMCBPAC meeting may also be accessed via telephone by dialing (669) 900-6833. Enter the meeting ID: 815 4451 7721, then press #. Members of the public can also attend this meeting physically in Room 101 at 455 County Center, Redwood City, CA 94063.

*Written public comments may be emailed to vcastro1@smcgov.org and such written comments should indicate the specific agenda item on which you are commenting.

*Spoken public comments will be accepted during the meeting in person or remotely through Zoom at the option of the speaker. Public comments via Zoom will be taken first, followed by speakers in person.

***Please see instructions for written and spoken public comments at the end of this agenda.**

ADA Requests

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact Vanessa Castro, Sustainability Specialist – Active Transportation, as early as possible but no later than 24 hours before the meeting at vcastro1@smcgov.org. Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment

- 1. WELCOME**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**

This item is reserved for persons wishing to address the Committee on any SMCBPAC-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Staff Report on the Special Meeting Agenda; or 3) Committee Members' Reports on the Special Meeting Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

- 4. ACTION TO SET AGENDA**

This item is to set the final special agenda.

SPECIAL AGENDA

- 5. Review and Approve August 15, 2024 Meeting Minutes (Action)**
- 6. BPAC Member Announcements and Discussion (Information)**
- 7. Draft Final Report on the Coleman and Ringwood Avenues Transportation Study (Information)**
- 8. County Updates (Information)**
- 9. Adjournment**

***Instructions for Public Comment During Hybrid Meetings**

During hybrid meetings of the SMCBPAC, members of the public may address the Members of the SMCBPAC as follows:

***Written Comments:**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to vcastro1@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.

4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 24 hours in advance of the meeting, it will be provided to the Members of the SMCBPAC and made publicly available on the agenda website under the specific item to which your comment pertains. If emailed comments are received less than 24 hours before the meeting, the SMCBPAC staff will make every effort to either (i) provide such emailed comments to the SMCBPAC and make such emails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such emailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

***Spoken Comments**

In-person Participation:

1. If you wish to speak to the SMCBPAC please fill out a speaker's slip. If you have anything that you wish distributed to the SMCBPAC and included in the official record, please hand it to SMCBPAC staff who will distribute the information to the SMCBPAC members.

Via Teleconference (Zoom):

1. The September 17, 2024, SMCBPAC meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/81544517721>. The meeting ID is: 815 4451 7721. The September 17 SMCBPAC meeting may also be accessed via telephone by dialing (669) 900-6833. Enter the meeting ID: 815 4451 7721, then press #. Members of the public can also attend this meeting physically in Room 101 at 455 County Center, Redwood City, CA 94063.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the SMCBPAC Chair or SMCBPAC staff calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.

***Additional Information:**

For any questions or concerns regarding Zoom, including troubleshooting, privacy, or security settings, please contact Zoom directly.

Public records that relate to any item on the open session agenda for a special SMCBPAC meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the SMCBPAC.



**MEETING MINUTES of the
San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)
Thursday, August 15, 2024
7:00 P.M.**

455 County Center, Conference Room 101
Redwood City, CA 94063

1. WELCOME

Chair Salinger called the meeting to order at 7:00 PM.

2. ROLL CALL

Members Present:

Michael Barnes
Susan Doherty
Mark Lee
Elaine Salinger
Fred Zyda

Members Absent

Cristina Aquino
John Langbein

County Employees: Joel Slavit, Vanessa Castro, Krzysztof Lisaj, Tim Cheng, Carter Choi, Ann Stillman, Carolyn Bloede, Kevin Pankhurst

Mr. Slavit conducted a roll call. A quorum was present.

3. PUBLIC COMMENT

Member of the public, Mr. Kevin Rennie, spoke in support of the Coleman and Ringwood Avenues Transportation Study. Member of the public, Ms. Janet Davis, shared that she would like to see more pedestrian representation in the BPAC. Member of the public, Mr. Ron Snow, spoke regarding a speed limit change on Santa Cruz Avenue to 25 miles per hour (mph) in Menlo Park, and noted that the County's segment is still 30 mph. He shared that he would like to see the speed limit reduced through the commercial district in the unincorporated segment of the Alameda de las Pulgas, north of Avy Avenue.

4. ACTION TO SET AGENDA

Chair Salinger motioned to set the agenda. Member Zyda seconded. The motion carried 5-0.

REGULAR AGENDA

5. Review and Approve April 18, 2024 Meeting Minutes (Action)

Member Doherty motioned to approve the meeting minutes. Chair Salinger seconded. The motion carried 5-0.

6. BPAC Member Announcements and Discussion (Information)

Chair Salinger shared that she continued to attend several San Mateo County Sheriffs' Roll Call meetings. She also stated that she would begin attending the California Highway Patrol Roll Call meetings.

7. Proposal to hold a Special September BPAC meeting for the Draft Final Report on the Coleman and Ringwood Avenues Transportation Study (Action)

Mr. Slavit presented the proposal to hold a Special BPAC Meeting for the Draft Final Report on the Coleman and Ringwood Avenues Transportation Study. The proposed dates presented were September 17, 18 or 19, all at 7:00 pm.

Chair Salinger motioned to hold the Special BPAC meeting on Tuesday, September 17th, 2024, at 7:00 PM. Member Barnes seconded. The motion carried 5-0.

8. Atherton El Camino Real Complete Streets Study (Information)

Mr. Douglas Kim, consultant for the Town of Atherton, provided an informational presentation on the Atherton El Camino Real Complete Streets Study. Ms. Carolyn Mamaradlo, the project manager for the Study with the San Mateo County Transportation Authority, was also in attendance.

Chair Salinger asked if narrower travel lanes or the removal of on-street parking could be considered. Member Doherty suggested the Study add more ambitious options, such as a pedestrian overpass. Mr. Kim shared that many different alternatives would be considered. Chair Salinger asked if there are plans to install dedicated bike lanes. Mr. Kim responded that there are right-of-way constraints, but Atherton is interested in exploring dedicated bike facilities, which would be facilitated by the proposed road diet. Chair Salinger asked if there are plans to install permeable sidewalks. Mr. Kim confirmed that permeable sidewalks would be considered.

Mr. Snow suggested an educational campaign be provided to teach people how to navigate intersections with High-Intensity Activated Crosswalks (HAWK) and complementary school-based education specific to safely navigating El Camino Real as a pedestrian or cyclist.

9. Nomination of BPAC members to the San Mateo County Transportation Authority (SMCTA) Joint Pedestrian/Bicycle and Alternative Congestion Relief/Transportation Demand Management Call for Projects Evaluation Panel (Action)

Mr. Patrick Gilster, the Director of Planning and Fund Management with the San Mateo County Transportation Authority (SMCTA), presented this item providing an overview of the SMCTA joint Call for Projects and requested that the BPAC nominate up to two of its members to serve on the evaluation panel.

Member Barnes expressed interest in participating. Member Doherty also expressed interest but had scheduling concerns. She noted her participation would need to be tentative, dependent on the dates chosen.

Chair Salinger asked if there will be an opportunity for voters to have a say in developing future allocations. Mr. Gilster responded that Measure A expires in 2033 and Measure W expires in 2049 and that the percentage of funding that goes to the different transportation programs is set through the life of the measures. Member Doherty asked how funding allocations are determined. Mr. Gilster responded that the SMCTA has many different transportation funding programs, including but not limited to highways, shuttles, active transportation, and paratransit, noting that more funding goes to mass transit than highways.

Chair Salinger motioned to nominate Michael Barnes and Susan Doherty, depending on Susan's availability. Alternate Lee seconded. The motion carried 5-0.

10. BPAC Support Letter for the SMCTA Pedestrian/Bicycle Program Call for Projects: Hillside Boulevard Complete Streets Corridor Project (Action)

Mr. Slavit, Senior Sustainability Specialist with the County Department of Public Works, presented on the Hillside Boulevard Complete Streets Corridor Project grant proposal for the Cycle 7 SMCTA Pedestrian/Bicycle Program Call for Projects and requested a support letter from the BPAC.

Member Barnes noted that Hillside Boulevard runs parallel to El Camino Real and agreed that the improvements are needed, especially with the corridor's proximity to schools. He suggested that it would be good to have two parallel bike paths in the County. Mr. Slavit responded that he met Silicon Valley Bicycle Coalition staff, and they are supportive of the project. Member Barnes suggested edits to the support letter to replace the word "strongly" with "unanimously" and to state that the proposed improvements have been proven to increase safety. He asked about the High-Injury Network designation and if it is reflective of injuries and fatalities. Mr. Slavit confirmed that it is.

Chair Salinger motioned to approve the support letter as amended. Member Barnes seconded. The motion carried 5-0.

11. BPAC Support Letter for the SMCTA Pedestrian/Bicycle Program Call for Projects: Alpine Road Corridor Improvement Project (Action)

Mr. Tim Cheng, Senior Civil Engineer with the County of Department of Public Works, presented on the Alpine Road Corridor Project grant proposal for the Cycle 7 SMCTA Pedestrian/Bicycle Program Call for Projects and requested a support letter from the BPAC.

Member Doherty asked if there are benefits of installing a traffic circle as opposed to other design alternatives, such as a signalized intersection. Mr. Cheng clarified that the concepts presented were still exploratory and proposed improvements had not yet been identified. He added that future phases of work would provide greater detail on potential design alternatives. Alternate Member Lee sought clarification on the use of the term multi-use path. Mr. Cheng clarified that the term should have been “path or trail” in the presentation, and that the project is generally exploring bicycle and pedestrian improvements. Chair Salinger asked about the project’s competitiveness given that it isn’t located in an equity priority community. Mr. Cheng responded that the current proposal is to further progress and address identified concerns from prior study work that began in 2017. Mr. Krzysztof Lisaj, Deputy Director of Engineering and Resource Protection with the Department of Public Works, further noted that the 2017 Alpine Corridor Study Report was started and completed prior to the adoption of the Unincorporated County Active Transportation Plan (ATP), which is the County’s more holistic effort to address bicycle and pedestrian safety improvements, including project prioritization. Since its adoption, the ATP has guided new County efforts. He shared that the former Alpine Study work was supported by the former Supervisor and community and that it’s a long-range effort. Mr. Slavit also noted that work on the current Project Initiation Document (PID) was funded by the SMCTA, and that there is an interest from funding agencies in seeing prior funded work completed. Member Doherty shared that there seemed to be a lack of space, and many cyclists prefer to be separated from automobile traffic.

Mr. Snow shared that Stanford University should be a funding partner in this effort. He also noted that he felt the local community has not been included, despite being impacted by the project. Mr. Snow said he would like to see greater transparency regarding public comments received on the project. Member of the public, Mr. Jerome Leugers, asked if any bicycle counts have been conducted on Alpine Road. Mr. Cheng responded that traffic counts have been conducted and will be presented at future outreach meetings. Mr. Rennie shared his support of the Alpine Road Improvement project and noted its importance for the cyclist community given cyclist safety concerns. Member of the public, Mr. Ken Nishimura, shared his objection to proposed improvements, particularly near the I-280 on/off ramps and noted concerns with roundabouts. Ms. Davis shared her objection to proposed roundabouts, concerns about the costs associated with the project, and urged the County to improve coordination with Menlo Park and Caltrans.

Member Barnes suggested amending the support letter to say “unanimously” as opposed to “strongly,” to change “design” to “implement”, and to remove the word “sustainable.”

Chair Salinger motioned to approve the support letter as amended. Member Barnes seconded. The motion carried 5-0.

12. Santa Cruz/Alameda de las Pulgas Complete Streets Project Design Modifications (Information)

Mr. Carter Choi, Principal Engineer with the Department of Public Works, provided an update on the Santa Cruz/Alameda de las Pulgas Complete Streets Project and shared information about recent design modifications responding to prior community comment.

Chair Salinger raised concerns about the dedicated bike lanes near Campo Bello Lane and suggested that it is safest for cyclists to take the lane. She asked if signage would be provided encouraging cyclists to do so. Mr. Choi confirmed that this is the design element proposed at this intersection and improvements could include signage. Member Doherty asked if the existing medians would stay in place and what purpose they serve. Mr. Choi responded that the existing medians would stay and that they act as traffic calming to slow motorists down. Member Doherty further added that the medians take valuable road space and suggested they be reduced in width. Mr. Lisaj added that the medians provide better traffic control, and the design modifications include minimal lane widths and maximum bike lane widths. He also noted that medians serve to balance the roadway and clearly define areas of use, as well as a pedestrian refuge for the long crosswalk. Member Doherty added that cyclists often hit the median on Santa Cruz Avenue and it would need to be better defined. Mr. Lisaj shared that the new design includes pavement legends and striping for improved visibility and a more clearly defined area of use.

Member of the public, Mr. Stuart Wilks, shared his concerns about seeing the project designs at the end stages of the project. Mr. Snow shared that he felt the Department of Public Works could improve its engagement with the community and that he continues to have concerns with the design plans. Mr. Rennie shared his appreciation for the efforts to improve the “Y” intersection. He asked if street parking would be impacted and if the speed limit would be lowered. Ms. Davis noted that the median presents issues for residents, and that the crosswalks are too long, and pedestrians are hard to see.

Chair Salinger asked if there are any opportunities to make design modifications, based on the comments made. Mr. Lisaj responded that Public Works has explored the suggestions provided. Changes were incorporated where warranted, and Public Works will be moving forward with the project as designed. He stated that most of the corridor has 10-foot-wide travel lanes, except in places where they are wider due to geometric issues. Regarding parking, Mr. Lisaj noted that there is an online parking exhibit that details where parking changed, and that the parking loss is one of the tradeoffs with this project. He said that people who live on Santa Cruz Avenue use the on-street parking and the Department of Public Works did their best to accommodate the people who live on the corridor. He also shared that the project was going to move into construction in the coming weeks.

13. Research Follow up on Law Enforcement Policy Regarding Motorist/Bicyclist Conflicts (Information)

Chair Salinger introduced discussion for this item, continuing discussion from prior BPAC meetings. Alternate Member Lee provided a report on his findings from the enforcement of the three-foot rule violation across multiple law enforcement agencies that he had contacted. He shared that based on his research, he found there to be little enforcement of the three-foot rule, and that there needs to be a conversation with law enforcement agencies at a region-wide level to better collect information and track three-foot rule enforcement. Chair Salinger encouraged members of the public to raise this concern to their local law enforcement agencies. Member Doherty asked about the purpose and content covered at the Sheriffs Roll Call meetings. Chair Salinger shared that these meetings are an opportunity to help better inform law enforcement agencies to better understand bicycle laws and concerns. She added that the information she has shared at these meetings has been well-received.

14. County Updates (Information)

Mr. Slavit shared that the Active Transportation team in the Sustainability Department would be transitioning to the Department of Public Works. Mr. Lisaj further elaborated that the Department of Public Works was looking forward to the move and would also be the Department that would be the liaison with the BPAC. Mr. Slavit also shared that there may be an opportunity to reserve space in the new County building for future BPAC meetings that will have a better audio-visual system, 500 County Center.

15. Adjournment

Chair Salinger motioned to adjourn at 9:20 PM. Member Zyda seconded. The motion carried 5-0.