



**SPECIAL MEETING of the
San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)
Thursday, October 19, 2023
7:00 P.M.**

455 County Center, Conference Room 101
Redwood City, CA 94063

***** HYBRID MEETING – IN-PERSON AND BY VIDEOCONFERENCE *****

This meeting of the SMCBPAC will be held in Room 101 at 455 County Center, Redwood City, CA 94063. Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person at Room 101 at 455 County Center, Redwood City, CA 94063. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda.

Public Participation:

The October 19, 2023, SMCBPAC meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/98215054624>. The webinar ID is: 982 1505 4624. The October 19, 2023, SMCBPAC meeting may also be accessed via telephone by dialing (669) 900-6833. Enter the webinar ID: Webinar ID: 982 1505 4624, then press #. Members of the public can also attend this meeting physically in Room 101 at 455 County Center, Redwood City, CA 94063.

*Written public comments may be emailed to vcastro1@smcgov.org and such written comments should indicate the specific agenda item on which you are commenting.

*Spoken public comments will be accepted during the meeting in person or remotely through Zoom at the option of the speaker. Public comments via Zoom will be taken first, followed by speakers in person.

***Please see instructions for written and spoken public comments at the end of this agenda.**

ADA Requests

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact Vanessa Castro, Sustainability Specialist – Active Transportation, as early as possible but no later than 24 hours before the meeting at vcastro1@smcgov.org. Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment

- 1. WELCOME**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**

This item is reserved for persons wishing to address the Committee on any SMCBPAC-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Staff Report on the Special Meeting Agenda; or 3) Committee Members' Reports on the Special Meeting Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

- 4. ACTION TO SET AGENDA**

This item is to set the final special meeting agenda.

SPECIAL AGENDA

- 5. Review and Approve August 17, 2023 Meeting Minutes (Action)**
- 6. BPAC Member Announcements and Discussion (Information)**
- 7. Proposal to Change December BPAC Meeting Date (Action)**
- 8. Canada Road Pavement Preservation Project (Information)**
- 9. Proposal to Lower Speed Limits on County Roads Near Schools (Action)**
- 10. Safe Shared Streets Video Pilot Program (Action)**
- 11. 2023 Department of Public Works, Work Plan Update (Information)**
- 12. Other County Updates (Information)**
- 13. Adjournment**

***Instructions for Public Comment During Hybrid Meetings**

During hybrid meetings of the SMCBPAC, members of the public may address the Members of the SMCBPAC as follows:

***Written Comments:**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to vcastro1@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 24 hours in advance of the meeting, it will be provided to the Members of the SMCBPAC and made publicly available on the agenda website under the specific item to which your comment pertains. If emailed comments are received less than 24 hours before the meeting, the SMCBPAC staff will make every effort to either (i) provide such emailed comments to the SMCBPAC and make such emails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such emailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

***Spoken Comments**

In-person Participation:

1. If you wish to speak to the SMCPAC please fill out a speaker's slip. If you have anything that you wish distributed to the SMCBPAC and included in the official record, please hand it to SMCBPAC staff who will distribute the information to the SMCBPAC members.

Via Teleconference (Zoom):

1. The October 19, 2023, SMCBPAC meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/98215054624>. The webinar ID is: 982 1505 4624. The October 19, 2023, SMCBPAC meeting may also be accessed via telephone by dialing (669) 900-6833. Enter the webinar ID: Webinar ID: 982 1505 4624, then press #. Members of the public can also attend this meeting physically in Room 101 at 455 County Center, Redwood City, CA 94063.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the SMCBPAC Chair or SMCBPAC staff calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.

***Additional Information:**

For any questions or concerns regarding Zoom, including troubleshooting, privacy, or security settings, please contact Zoom directly.

Public records that relate to any item on the open session agenda for a special SMCBPAC meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the SMCBPAC.



San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)

**Meeting Minutes
Thursday, August 17, 2023
7:00 P.M.**

455 County Center, Conference Room 101
Redwood City, CA 94063

***** HYBRID MEETING – IN-PERSON AND BY VIDEOCONFERENCE *****

1. WELCOME

Chair Salinger called the meeting to order at 7:01 PM

2. ROLL CALL

Members Present:

Elaine Salinger
John Langbein
Fred Zyda

Members Absent:

Susan Doherty
Cristina Aquino
Annie Tsai

County Staff: Joel Slavit, Vanessa Castro, Cassandra Matter, Captain Matthew Fox, Khoa Vo, Juda Tolmasoff

Mr. Joel Slavit conducted a roll call. A quorum was present.

3. PUBLIC COMMENT

Member of the public, Mr. Ron Snow made comment regarding safety concerns in West Menlo Park and Alpine Road. He requested that the Department of Public Works consider developing a policy that resurfacing and restriping projects include improved striping for cyclist safety.

Member of the public, Ms. Janet Davis, stated she would like for the BPAC to focus more on pedestrian safety.

Mr. Stephen Lubin, member of the public, shared that he agreed with Mr. Snow's comments.

Member of the public, Kathleen Lorist, shared a comment on item #6.

4. ACTION TO SET AGENDA

Chair Salinger proposed moving up the Coleman and Ringwood Avenues Transportation Study Presentation to Item 6.

Motion: Vice Chair Langbein moved to set the agenda with the proposed change. Chair Salinger seconded. The motion carried 3-0.

REGULAR AGENDA

5. Review and Approve June 15, 2023 Meeting Minutes (Action)

Motion: Member Zyda moved to approve. Vice Chair Langbein seconded. The motion carried 3-0.

6. Coleman and Ringwood Avenues Transportation Study (Information)

Vanessa Castro, Sustainability Specialist with the County Office of Sustainability introduced and co-presented this item with Mark Spencer, Senior Principal and Cameron Nye, Associate Engineer with W-Trans.

Vice Chair Langbein asked how the Ringwood alternatives differ along the corridor near Bay Road. Mr. Nye responded that the alternatives become more consistent further north along the corridor with some differences in front of Lower Laurel Elementary School. Vice Chair Langbein inquired about cars parked illegally on Ringwood Avenue near Menlo Atherton High School, and where an alternative parking location might be provided. Mr. Nye responded that Menlo-Atherton High School has sufficient onsite parking for current demand. Lastly, Vice Chair Langbein noted concerns with drivers parking and idling in the bike lane during pick up and drop off for Lower Laurel Elementary School. Mr. Nye noted that the raised separation devices shown may alleviate this concern.

Member of the public, Mr. Jim Strahorn, stated that the cross sections do not provide sufficient clarification needed for residents to provide feedback and shared that the proposed removal of the right turn lane into Menlo-Atherton High School would result in increased traffic congestion on the corridor. Mr. Spencer shared that concept plans have been prepared for the corridors.

Vice Chair Langbein noted concerns about bicycle continuity and safety between the City and County segments of Coleman Avenue and stated that speed humps are an effective speed reduction measure. Mr. Spencer responded that the transition of bike lanes on Coleman Avenue from the County to the City section will be carefully considered. Vice Chair Langbein made a comment about the need for traffic signal phasing to better accommodate bicyclists and pedestrians at the intersection of

Coleman Avenue and Willow Road. Mr. Nye responded that the project team could consider traffic signal modifications.

Chair Salinger noted that parents and students feel safer when using Class IV bikeway facilities, which can help to reduce traffic congestion.

Mr. Snow commended the outreach efforts and was glad to see 10-foot wide travel lanes proposed and would like to see bike lanes greater than 5-feet wide, noting that if they are shown as 5-foot wide bike lanes, they should have a buffer. He also noted that there are many young drivers in the area, and speed humps could be dangerous because a new driver may lose control of their vehicle.

Member of the public, Mr. Stephen Huhn, asked if the design alternatives will be presented as one final design and at what point will improvements be constructed. Ms. Castro responded that the goal is to take one community-preferred alternative to the Board of Supervisors and City Council for adoption, and if a community-preferred alternative is adopted, the County would begin the process of seeking grant funds for construction.

Mr. Strahorn asked if the concept plans will be made publicly available and shared his thoughts that conclusions were drawn based on isolated comments and would like to have another public meeting. Ms. Castro responded that the concept plans were still in the process of being revised based on feedback from the Technical Advisory Committee and would be made publicly available. She also shared that the project team would consider conducting additional outreach.

Member of the public, Mr. Sal Arora, asked why the one-way street alternative was not considered for Coleman Avenue and noted drainage concerns in the area. Mr. Spencer responded that the one-way street alternative had support initially but there were concerns expressed about the negative countereffects of increased traffic on other streets. Mr. Nye shared that path widths could vary to avoid tree removal but noted the minimum pathway width to meet Americans with Disabilities Act (ADA) accessibility is 4-feet wide. He noted that Alternative 2 showed a wider pathway to accommodate more cyclist use but would result in a greater loss of trees.

Ms. Remona Murray, member of the public, asked what was proposed at existing traffic circles and intersections to reduce collisions. She noted that the Hudson and Massachusetts intersection in Redwood City was a good example for traffic calming. She also shared that traffic enforcement for Menlo Oaks is provided by the California Highway Patrol and that the roadways would need to be designed with traffic calming measures.

Member of the public, Mr. Chris Blansett, asked how the proposed changes would affect vehicle speeds. He asked if the roundabouts would be removed and if travel lane widths would increase or decrease in width. He didn't think motorists would be prevented from driving into bike lanes without the presence of separation devices.

Member of the public, Dennis Tsu, asked if Menlo Oaks residents would take a vote on the proposed alternatives, and asked which governing body has authority over Menlo Oaks. Department of Public Works Deputy Director, Khoa Vo, clarified that the Menlo Oaks District Association will take a vote on the Roads Standards Study, which is separate study that is distinct from the Coleman and Ringwood Avenues Transportation Study, and that the County Board of Supervisors is the governing body that oversees Menlo Oaks.

Member of the public, Mark Shaw, stated that he didn't want to see Coleman Avenue widened, and shared concerns that it would result in an increase in vehicular speeding. Member of the public, Kevin Rennie, noted concerns that Coleman Avenue is dangerous for cycling for multiple reasons, including apartment driveways and parked cars on the City portion of Coleman Avenue and the lack of street lighting, dangerous driver behavior, and obstructions such as the placement of trash bins and fire hydrants on the County portion of Coleman. Sanjay Bulchandani, member of the public, asked if the alternatives presented at the BPAC meeting would be revised based on the feedback received. Mr. Slavitt replied that the Study team will take the feedback into consideration.

7. BPAC Member Announcements and Discussion (Information)

Chair Salinger shared that she would like to agendaize the development of a policy for lane width reduction with resurfacing projects at a future BPAC meeting.

Vice Chair Langbein shared that the Grand Jury of San Mateo County recently published a report on bicycle safety.

8. Pilot Cyclist Camera Program (Action)

Chair Salinger introduced the item and provided an overview of the proposed pilot.

Vice Chair Langbein asked how the County would assess or evaluate the pilot. Chair Salinger responded that a similar pilot in Castro Valley highlighted dangerous intersections.

Member Zyda questioned whether it was a function of the BPAC to recommend a specific vendor's proposal and felt it was beyond their purview. Chair Salinger responded that the BPAC is expected to improve bicycle and pedestrian safety and that this was an attempt to begin to address concerns regarding the Statewide Integrated Traffic Records System (SWITRS) and the lack of near miss data.

Vice Chair Langbein shared that there are other issues that keep people from cycling and it's a more global issue. He expressed that the BPAC should not have a specific solution to recommend.

Member Zyda expressed concerns about losing credibility with the Board of Supervisors. He stated that he agreed with the issue but disagreed with the proposal to

implement a pilot. Chair Salinger said that this was a new approach for the BPAC and necessary to improve cycling conditions.

Susan Doherty, attending remotely as a member of the public, shared that a pilot camera program could be a great way to improve safety but that the letter should be more general and not include a specific proposal. Mr. Lubin voiced his support for the pilot program. Member of the public, Mr. Craig Davis, shared that this pilot offered cyclists objective video and camera evidence. Mr. Mike Swire, member of the public, shared his support for the pilot program.

9. Proposal to Lower Speed Limit on County Roads Near Schools (Information)

Mike Swire presented a proposal to lower the posted speed limit on County roads in the vicinity of schools to as low as 15 miles per hour.

Deputy Director of Public Works, Mr. Khoa Vo, shared that Supervisor David Canepa had forwarded the request and the Department of Public Works and County Counsel were evaluating it.

Vice Chair Langbein requested that Mr. Swire draft a ghost letter for the BPAC to consider. Chair Salinger added that she would like to agendize this as an action item at the next BPAC meeting.

Mr. Snow shared his support for the proposal. Member of the public, Mr. Sanjay Bulchandani asked if e-bikes were included in the proposal. Mr. Swire said that would need to be explored.

10. County Updates (Information)

Mr. Slavitt provided an update on the ongoing BPAC recruitment, and shared that there was a possibility that the new member could be on board by the October meeting.

Mr. Vo shared that the Canada Road Pavement Preservation Project had been accelerated to address issues and concerns regard recent fatalities on Canada Road and that the Department of Public Works would be soliciting public comment.

11. Adjournment

Motion: Vice Chair Langbein moved to adjourn. Member Zyda seconded. Meeting adjourned at 9:07 PM